



NEZUL BE HUNUYEH CHILD & FAMILY SERVICES IS RECRUITING!

**Early Years Assistant-Tache Tsibalyan T'o
Full-Time (35 hrs/wk), Fort St. James**

We are offering an opportunity to become part of the Nezul Be Hunuyeh team. The Early Years Assistant will assist the Early Years Coordinator to provide caregiver education and support at the Tsibalyan T'o Program in Tache.

Key Areas of Responsibility

- Assist in the development, planning and implementation of early childhood and parenting programming for a family drop-in program.
- Develop supportive relationships with program participants
- Grocery shop and prepare nutritious meals adhering to a program budget
- Maintain documentation reflecting daily activities, work plan implementation and reporting requirements
- Collaborate with Nezul Be Hunuyeh staff
- Participate and assist as required at Nezul Be Hunuyeh staff meetings, events, and activities
- Transport family participants as required

The Successful applicant will demonstrate:

- The ability to establish successful helping relationships with program participants
- The ability to work successfully both as a member of the Nezul Be Hunuyeh teams as well as independently
- Proficiency in the use of computer programs
- Strong written and interpersonal communication skills
- Knowledge of Dakelh Culture, awareness of Dakelh history and knowledge of the communities served by Nezul Be Hunuyeh
- A holistic understanding of Early Childhood needs. Early Childhood education and/or experience is an asset.

Applicant must agree to a Criminal Record Check and have a valid Class 5 Driver's License.
Indigenous ancestry is an asset

Please submit resume and cover letter to:

NEZUL BE HUNUYEH CHILD & FAMILY SERVICES
PO BOX 1180
700 STUART DRIVE WEST
FORT ST. JAMES, BC V0J 1P0
TEL: 250.996.6806
FAX: 250.996.6977
EMAIL: mbrittain@nbh.ca

Closing Date: November 22, 2021 @ 4:00pm