



## NEZUL BE HUNUYEH CHILD & FAMILY SERVICES IS RECRUITING!

### Resources Manager – Permanent Full-Time, Fort St James

Nezul Be Hunuyeh Child and Family Services is expanding its Resources Team. We are offering the opportunity to join the Nezul Be Hunuyeh Team. Under the supervision of the Executive Director, the Resource Manager will develop, lead, and supervise a team of Resource and Recruitment Workers to develop a robust Resource Department and network of family care homes and kin caregivers in Tl'azt'en Nation, Binche Whut'en, Nak'azdli Whut'en, Fort St James, Prince George, and surrounding areas.

#### Key Areas of Responsibility

- Oversee the recruitment and the completion of SAFE Homestudies
- Provide leadership, mentorship, training, and direct supervision to the resources team
- Monitor performance, staff development, and ensure practice is aligned with Provincial Practice Standards and Legislation
- Collaborate with other NBHCFS departments to ensure a multidisciplinary approach
- Participate in the management level development of programming and budgets
- Oversee resource tracking and allocations of program budgets
- Manage and oversee contracts and actively assess satisfactory outcomes and service provision; takes a role in complaints resolution matters
- Collaborate with member Nations to identify, recruit, and develop family care homes and kin caregivers in community and to share information pertaining to these efforts
- Support the Resource Team in understanding the importance of cultural identity for Dakelh children in care
- Support the Resource Team in sharing with caregivers the importance of development and/or maintenance of children's cultural identities and to ensure regular and meaningful cultural opportunities are made available to children in their care
- Acts in accordance with the *Child, Family, and Community Services Act*, the Resource Work Policy, and the Child and Youth in Care Policy

#### The Successful applicant will:

- Work independently and collaboratively building effective interpersonal relationships
- Have strong leadership, analytical, and assessment skills
- Be proficient in the use of computer programs as well as oral and written communication
- Have knowledge of Dakelh Culture and the communities served by Nezul Be Hunuyeh
- Have a Masters in Social Work (MSW), or Bachelor of Social Work (BSW) or related Human Services Degree;
- Have C3 delegation, or be eligible for delegation, through the Indigenous Perspectives Society

Applicant must agree to a Criminal Record Check and have a valid Class 5 Driver's License.

Experience working with MIS/ICM and Best Practices is an asset

Indigenous ancestry is an asset

Please submit resume and cover letter to:

NEZUL BE HUNUYEH CHILD & FAMILY SERVICES

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**Closing Date: November 18, 2021 @ 4:00pm**